



**REGULAR BOARD MEETING MINUTES
November 18, 2024**

The Regular Board Meeting was held on Monday, November 18, 2024, at the Township of Lyons, 6404 Joliet Road, Countryside, Illinois, 60525. The meeting was called to order at 6:00 p.m. by President Hoffenberg.

President Hoffenberg asked for the Roll Call.

Commissioner(s) Present: Elyse Hoffenberg; Rev. Jeffrey Clemons; Hon Russell W. Hartigan; Al Dorobiala; William Seith; Steve Palmer; Barbara Minneci; and Erin Miller.

Commissioner(s) Absent: Sophia Mallis.

Staff Present: Jazmin Lopez, Executive Director; Mariam Ahmad, Executive Administrator; Julia Bravo Bolec, Outreach Coordinator; and Cathy Pierson Lenke, Program Manager.

Agency Director(s) Present: Bill Dwyer, Helping Hand; Diane Farina White, Community Support Services; and Angela Curran, Pillars Community Health.

Guest(s) Present: Brian Miller, Attorney, Del Galdo Law Group, LLC; and Terri Rivera, Beds Plus.

AMENDMENTS/APPROVAL OF AGENDA:

A **MOTION** was made by Hartigan and seconded by Seith to approve the agenda as presented. Ayes: Unanimous. Nays: None. Hearing no Nays, the Agenda was approved.

REVIEW/APPROVAL OF MINUTES:

The Minutes of the Regular Board Meeting held on October 21, 2024, were reviewed. A **MOTION** was made by Palmer and seconded by Hartigan to approve the Minutes of October 21, 2024 as presented. Ayes: Unanimous. Nays: None. Hearing no Nays, the Minutes were approved.

FAST PRESENTATION BY CATHY PIERSON LENKE

Cathy Pierson Lenke presented on the FAST Program and its benefits for students and families. The program's goal is to strengthen family relationships and increase cohesion, encourage greater parental engagement with schools to advocate for their children's needs, and connect families with others in the community.

OUTREACH PRESENTATION BY JULIA BRAVO BOLEC

Julia Bravo Bolec presented the various outreach efforts the Commission has made and participated in with the goal of increasing awareness of who the Commission is and increasing access to services available to residents.

EXECUTIVE DIRECTOR'S REPORT:

Jazmin shared of her learning of the tragic deaths of two Summit residents whose lives were lost due to gun violence. One of the residents was 16-year-old Argo High School student Jaydin Bahena and Juan Jose Morales, a 34-year-old father of a Graves Elementary School student. The Commission offered support to Argo HS and reached out to the Summit Public Library to partner and bring support to community members. In one day, the Commission recruited three social service agencies: NAMI Metro Suburban, Pillars Community Health, and Youth Crossroads to offer Bilingual support to adults and youth at the Summit Public Library during the evenings of Nov 5-7.

The Commission, along with NAMI Metro Suburban and Grief Connection are facilitating a Youth Mental Health First Aid class at the Bedford Park Community Center on Thursday, November 21. The courses teach adult learners how to assist adolescents between the ages of 12 and 18. The free blended courses require 2 hours of pre-work and the in-person portion is from 9am to 2pm with a lunch break.

OLD BUSINESS:

NONE

NEW BUSINESS:

FUNDING REQUEST FROM PATHWAY TO ADVENTURE COUNCIL (PTAC)

We received a funding request from Pathway to Adventure Council for the funding of two programs that will service 40 youths and 10 adults in the community of Summit, a high need community. Jazmin approved the funding request for \$10,800.

COMMUNITY SOCIAL WORKER IN THE VILLAGE OF BRIDGEVIEW

We are proceeding with the funding of the community social worker at the Village of Bridgeview for 6 months at \$30,000, with an anticipated start date of January, 2025. The agreement is being finalized and will be presented in January.

FOUNDANT TECHNOLOGIES SERVICE AGREEMENT RENEWAL

A **MOTION** was made by Hartigan and seconded by Clemons to approve the renewal of the two-year service agreement with Foundant Technologies for \$6,875 per year for a total cost of \$13,750. Ayes: Unanimous. Nays: None. Hearing no Nays, the Foundant Technologies service agreement was approved

CALENDAR YEAR 2025 REGULAR BOARD MEETING DATES

A **MOTION** was made by Palmer and seconded by Seith to approve 2025 Board Meeting dates. Ayes: Unanimous. Nays: None. Hearing no Nays, the Calendar Year 2025 Board Meeting Dates were approved.

CALENDAR YEAR 2025 PAID HOLIDAYS

A **MOTION** was made by Palmer and seconded by Seith to approve the Calendar Year 2025 Paid Holidays. Ayes: Unanimous. Nays: None. Hearing no Nays, the Calendar Year 2025 Paid Holidays were approved.

AGENCY FUNDRAISER POLICY

Commissioner Hartigan requested to table this item for the next board meeting.

EXECUTIVE CLOSED SESSION

A **MOTION** was made by Seith and seconded by Hartigan to move into Closed Session to discuss personnel matters. The Meeting was convened pursuant to Section 5 ILCS 120/2(c)(1), the exception of the Open Meetings Act allowing for discussions of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.

Present: Elyse Hoffenberg, Jeffrey Clemons, William Seith, Al Dorobiala, Steve Palmer, Barbara Minneci and Erin Miller. Also present was Brian Miller, attorney for Commission; Jazmin Lopez, Executive Director. All in favor. Ayes: Unanimous. Nays: None.

A **MOTION** was made by Seith and seconded by Hoffenberg to end the Closed Session and move into Regular Session. All in favor. Ayes: Unanimous. Nays: None.

President Hoffenberg asked for a Roll Call: Elyse Hoffenberg, Jeffrey Clemons, William Seith, Al Dorobiala, Steve Palmer, Barbara Minneci and Erin Miller.

TREASURER’S REPORTS:

Jeffrey Clemons presented the Treasurer Report dated November 18, 2024, as follows:

Ending Balance as of September:	\$3,532,648.34
Receipts during October 2024:	\$ 173,389.87
Disbursements during October 2024:	\$ 352,056.02
Ending Balance as of October 31, 2024:	\$3,353,982.19

A **MOTION** was made by Hartigan and seconded by Dorobiala to approve the Treasurer's Reports dated November 18, 2024, as presented. Roll Call: Elyse Hoffenberg, Rev. Jeffrey Clemons, Russell Hartigan, William Seith, Al Dorobiala, Steve Palmer, Barbara Minneci, and Erin Miller. Ayes: Unanimous. Nays: None. Motion Carried

REVIEW AND APPROVAL OF MONTHLY PAYABLES:

Jeffrey Clemons presented a list of Thirty-three (33) Payables totaling \$360,295.16 dated November 18, 2024.

A **MOTION** was made by Seith and seconded by Minneci to approve the Monthly Payables dated November 18, 2024, as presented; Roll Call: Elyse Hoffenberg, Jeffrey Clemons, Russell Hartigan, William Seith, Al Dorobiala, Steve Palmer, Barbara Minneci, Erin Miller. Ayes: Unanimous. Nays: None. Motion Carried

Jeffery Clemons also presented a Draft list of Thirty (30) Payables totaling \$346,313.33 dated December 16, 2024.

A **MOTION** was made was made by Minneci and seconded by Seith to approve the Draft Monthly Payables dated December 16, 2024, as presented. Roll Call: Ayes: Elyse Hoffenberg, Jeffrey Clemons, Hon. Russell Hartigan, William Seith, Al Dorobiala, Steve Palmer, Barbara Minneci, and Erin Miller. Nays: None. Motion carried.

COMMENTS FROM THE PUBLIC:

N/A

ADJOURNMENT:

A **MOTION** to adjourn the meeting was made by Hartigan and seconded by Dorobiala at 7:08 p.m. All in favor. Ayes: Unanimous. Nays: None. The meeting was adjourned.

Elyse Hoffenberg
Commission President

Hon. Russell W. Hartigan
Secretary