

**LYONS TOWNSHIP MENTAL HEALTH COMMISSION
REGULAR BOARD MEETING MINUTES
November 20, 2023**

The Regular Board Meeting was held on Monday, November 20, 2023 at the Township of Lyons, 6404 Joliet Road, Countryside, Illinois, 60525. The meeting was called to order at 6:05 p.m. by President Elyse Hoffenberg.

President Elyse Hoffenberg asked for the Roll Call.

Commissioner(s) Present: Elyse Hoffenberg, Rev. Jeffrey Clemons, Sophia Mallis, Hon. Russell W. Hartigan, Steve Palmer, Lou Gale, Al Dorbiala, and Barbara Minneci.

Commissioner(s) on Phone: William Seith

Staff Present: Ronald Melka, Executive Director

Staff Absent: Jazmin Lopez, Administrative Assistant.

Agency Director(s) Present: Bill Dwyer, Help Hand

Guest(s) Present: Brian Miller, Del Galdo Law Group, LLC

AMENDMENTS/APPROVAL OF AGENDA:

A **MOTION** was made by Minneci and seconded by Dorobiala to approve Agenda as presented. Ayes: Unanimous. Nays: None. Hearing no Nays, the Agenda was approved.

REVIEW/APPROVAL OF MINUTES:

The Minutes of the Board Meeting held on **October 23, 2023**, were reviewed.

A **MOTION** was made by Hartigan and seconded by Clemons to approve the Minutes of **October 23, 2023**. Ayes: Unanimous. Nays: None. Hearing no Nays, the Minutes were approved.

EXECUTIVE DIRECTOR'S REPORT:

Ron reported that the Commission had a few successful events, including Let's Talk Grief, in partnership with Buddy's Place at the Bridgeview Public Library on October 26, 2023. The Commission was represented by Jazmin Lopez at the Bridgeview Lions Club's Trunk or Treat event on October 29, 2023. Jazmin handed out 9-8-8 items to youth.

The Commission partnered with the Township of Lyons to host Aging Care Connections' Aging Well Neighborhood Community Health Fair on November 8, 2023. The event had a great turnout.

The Commission also partnered with BEDS Plus Care to present on housing insecurity at the LaGrange Public Library on Tuesday, November 14, 2023.

The Commission, Pillars Community Health and The Loft at Eight Corners will present a Teen Mental Health Chat on December 6 at 5:30 pm at the La Grange Public Library.

OLD BUSINESS:

NONE

NEW BUSINESS:

Ordinance No. 2023-01 An Ordinance Regarding the Illinois Paid Leave for All Workers Act for the Lyons Township Mental Health Commission, County of Cook, State of Illinois

A **MOTION** was made by Mallis and seconded by Dorobiala to adopt the Ordinance No. 2023-01 Regarding the Illinois Paid Leave for All Workers. Roll Call: Sophia Mallis, Al Dorobiala, Jeffrey Clemons, Russell W. Hartigan, Williams Seith, Steve Palmer, Lou Gale, and Barbara Minneci. Ayes: Unanimous. Nays: None. Hearing no Nays, Ordinance No. 2023-01 was adopted.

Revised Calendar Year 2023 Paid Holidays

A **MOTION** was made by Hartigan and seconded by Minneci to approve the revised 2023 calendar to observe the New Year's Eve holiday on Friday, December 29, 2023. Ayes: Unanimous. Nays: None. Hearing no Nays, the Revised Calendar Year 2023 Paid Holidays was approved.

Calendar Year 2024 Paid Holidays

A **MOTION** was made by Palmer and seconded by Gale to approve the Calendar Year 2024 Paid Holidays excluding Election Day as a paid holiday and vote separately on Election Day as a paid holiday. Ayes: Unanimous. Nays: None. Hearing no Nays, the Calendar Year 2024 Paid Holidays, excluding Election Day, was approved.

Discussion followed.

A **MOTION** was made by Gale and second by Hartigan to approve Election Day as a paid holiday for Calendar Year 2024. Ayes: Lou Gale, Russell W. Hartigan., Elyse Hoffenberg, Sophia Mallis, Al Dorobiala, Barbara Minneci, and William Seith. Nays: Steve Palmer, William Seith, Rev. Jeffrey Clemons. Hearing no Nays, Election Day 2024 was approved as a paid holiday.

Calendar Year 2024 Board Meetings Dates

A **MOTION** was made by Dorobiala and second by Palmer to approve 2024 Board Meeting dates. Ayes: Unanimous. Nays: None. Hearing no Nays, the Calendar Year 2024 Board Meeting Dates were approved.

CLIENT ENGAGEMENT CONTRACT WITH PLUGIN, LLC.

A **MOTION** was made by Minneci and seconded by Hartigan to approve the client engagement contract with PlugIn, LLC. to perform our strategic plan. Roll Call: Barbara Minneci, Russell W. Hartigan, Elyse Hoffenberg, Jeffrey Clemons, Sophia Mallis, William Seith, Al Dorobiala, Steve Palmer, Lou Gale, and Ayes: Unanimous. Nays: None. Hearing no Nays, the client engagement contract with PlugIn, LLC. was approved.

TREASURER'S REPORTS:

Treasurer Sophia Mallis presented the Treasurer Report dated November 20, 2023, as follows:

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|---|----------------|
| Beginning Balance as of September 30, 2023: | \$1,866,733.06 |
| Receipts during October 2023: | \$ 8,712.02 |
| Disbursements during October 2023: | \$ 366,939.08 |
| Ending Balance as of October 31, 2023: | \$1,508,506.00 |

A **MOTION** was made by Gale and seconded by Dorobiala to approve the Treasurer's Reports dated November 20, 2023, as presented. Roll Call: Lou Gale, Al Dorobiala, Elyse Hoffenberg, Jeffrey Clemons, Sophia Mallis, Russell W. Hartigan, William Seith, Steve Palmer, and Barbara Minneci. Ayes: Unanimous. Nays: None. Hearing no Nays, Motion Carried.

REVIEW AND APPROVAL OF MONTHLY PAYABLES:

Sophia Mallis presented a Revised list of Twenty-Five (24) Payables totaling \$374,865.62 dated November 20, 2023.

A **MOTION** was made by Gale and seconded by Hartigan to approve the Revised Monthly Payables dated November 20, 2023, as presented; and Draft December Payables dated December 18, 2023. Roll Call: Ayes: Sophia Mallis, Lou Gale, Elyse Hoffenberg, Rev. Jeffrey Clemons, Hon. Russell Hartigan, William Seith, Steve Palmer, and Barbara Minneci. Nays: None. Motion carried.

Sophia Mallis also presented a draft list of Twenty-Five (19) Payables totaling \$351,219.60 dated December 18, 2023.

A **MOTION** was made was made by Jeffrey Clemons and seconded by Gale to approve the Draft Monthly Payables dated November 18, 2023, as presented. Roll Call: Ayes: Jeffrey Clemons, Lou Gale, Elyse Hoffenberg, Rev. Jeffrey Clemons, Sophia Mallis, Hon. Russell Hartigan, William Seith, Al Dorobiala, Steve Palmer, and Barbara Minneci. Nays: None. Motion carried.

JAZMIN LOPEZ'S PROMOTION TO POSITION OF EXECUTIVE DIRECTOR

A **MOTION** was made by Steve Palmer and second by Jeffrey Clemons to approve Jazmin's promotion to the position of Executive Director. Ayes: Unanimous. Nays: None. Hearing no Nays, Jazmin Lopez's promotion to the position of executive director is approved.

COMMENTS FROM THE PUBLIC:

NONE

ADJOURNMENT:

A **MOTION** to adjourn the meeting was made by Sophia Mallis and seconded by Jeffrey Clemons at 6:35 p.m. All in favor. Ayes: Unanimous. Nays: None. Meeting was adjourned.

Elyse Hoffenberg
Commission President

Hon. Russell W. Hartigan
Secretary