

**LYONS TOWNSHIP MENTAL HEALTH COMMISSION
REGULAR BOARD MEETING MINUTES
September 18, 2023**

The Regular Board Meeting was held on Monday, September 18, 2023 at the Township of Lyons, 6404 Joliet Road, Countryside, Illinois, 60525. The meeting was called to order at 6:01 p.m. by President Elyse Hoffenberg.

President Elyse Hoffenberg asked for the Roll Call.

Commissioner(s) Present: Elyse Hoffenberg, Rev. Jeffrey Clemons, Sophia Mallis, William Seith, Al Dorobiala, Steve Palmer, Lou Gale, and Barbara Minneci.

Commissioner(s) on Phone: None.

Commissioner(s) Absent: Hon. Russell W. Hartigan.

Staff Present: Jazmin Lopez, Administrative Assistant.

Agency Director(s) Present: Alan Morales, The LeaderShop; Bill Dwyer, Helping Hand; Diane Farina White, Community Support Services; and Patricia Herbst, Center for Independence through Conductive Education.

Agency Director(s) on Phone: None.

Guest(s) Present: Josephine Boggs, Center for Independence through Conductive Education; and Brian Miller, Del Galdo Law Group.

Guest(s) on Phone: None.

AMENDMENTS/APPROVAL OF REVISED AGENDA:

A **MOTION** was made by Mallis and seconded by Gale to approve Revised Agenda to include a Ceremonial Resolution Honoring the 25th Anniversary of the Center for Independence through Conductive Education and to move to approve the rescheduling of the next Regular Board Meeting of October 16 at 6pm to October 23 at 6pm. Ayes: Unanimous. Nays: None. Hearing no Nays, the Revised Agenda was approved.

REVIEW/APPROVAL OF MINUTES:

The Minutes of the Board Meeting held on June 26, 2023 were reviewed.

A **MOTION** was made by Minneci and seconded by Seith to approve the Minutes of June 26, 2023. Ayes: Unanimous. Nays: None. Hearing no Nays, the Minutes were approved.

EXECUTIVE DIRECTOR'S REPORT:

Jazmin referred to Ron's written report found in the meeting packet. She reported that all the funded agencies submitted their FY23 4th Quarter Report and there was a 33% increase in people served compared to FY22.

Jazmin also reported that Coalition for a Drug Free Lyons Township is now the Coalition for a Safe and Healthy Lyons Township. The name change is to broaden its focus but will continue its Drug-Free Communities Grant goals and activities.

Jazmin thanked NAMI Metro Suburban, Pillars Community Health and The LeaderShop for partnering up with the Commission to bring mental health training and resources to the Bridgeview Public Library on August 14 and Aug 29. Developing this outreach in the Dist.109 communities is in response to two recent Dist. 109 faculty deaths and a Dist. 109 student who died by suicide over the summer.

OLD BUSINESS:

EXECUTIVE COMMITTEE REPORT

President Hoffenberg provided a brief executive committee report that included the \$5,000.00 donation to the Meals on Wheels Foundation of Northern Illinois that is on the September 18, 2023 payables. The Township of Lyons Supervisor asked to match their \$5,000.00 donation due to older adults needing both socialization and nutrition for a healthy mental wellbeing.

NEW BUSINESS:

UPDATE ON OPEN MEETINGS ACT TRAINING REQUIREMENT

President Hoffenberg reminded the Commissioners to submit a Certificate of Completion of Open Meetings Act training to complete their file.

SEXUAL HARRASSMENT PREVENTION TRAINING ANNUAL REQUIREMENT

President Hoffenberg notified the Commissioners that have until December 31 to complete their annual Sexual Harassment Prevention Training requirement for 2023 as required by the Illinois Department of Human Rights. Jazmin will send a video training link, along with a downloadable Certificate of Completion to fill out, date, sign and submit to the office before December 31.

CEREMONIAL RESOLUTION HONORING THE 25TH ANNIVERSARY OF THE CENTER FOR INDEPENDENCE THROUGH CONDUCTIVE EDUCATION

A **MOTION** was made by Palmer and seconded by Gale to approve the Ceremonial Resolution Honoring the 25th Anniversary of Center for Independence through Conductive Education as presented. Ayes: Unanimous. Nays: None. Hearing no Nays, Motion carried.

CENTER FOR INDEPENDENCE THROUGH CONDUCTIVE EDUCATION ANNUAL FUNDRAISER

A **MOTION** was made by Seith and seconded by Dorobiala to purchase three (3) tickets to the Center for Independence through Conductive Education's annual fundraiser. Roll Call: William Seith, Al Dorobiala, Elyse Hoffenberg, Jeffrey Clemons, Sophia Mallis, Steve Palmer, Lou Gale, and Barbara Minneci. Ayes: Unanimous. Nays: None. Hearing no Nays, Motion Carried.

RESCHEDULE NEXT REGULAR BOARD MEETING

A **MOTION** was made by Minneci and seconded by Clemons to reschedule the next regular board meeting from October 16 at 6pm to October 23 at 6pm. Ayes: Unanimous. Nays: None. Hearing no Nays, Motion carried.

TREASURER'S REPORTS:

Treasurer Sophia Mallis presented the Treasurer Report dated September 18, 2023 as follows:

Beginning Balance as of July 31, 2023:	\$2,481,431.76
Receipts during August 2023:	\$ 80,995.08
Disbursements during August 2023:	\$ 355,078.91
Ending Balance as of August 31, 2023:	\$2,207,347.96

A **MOTION** was made by Mallis, seconded by Dorobiala to approve the Treasurer's Reports dated September 18, 2023, as presented. Roll Call: Sophia Mallis, Al Dorobiala, Elyse Hoffenberg, Jeffrey Clemons, William Seith, Steve Palmer, Lou Gale, and Barbara Minneci. Ayes: Unanimous. Nays: None. Hearing no Nays, Motion Carried.

REVIEW AND APPROVAL OF MONTHLY PAYABLES:

Sophia Mallis presented a list of Twenty-One (21) Payables totaling \$348,462.56 dated September 18, 2023.

A **MOTION** was made by Seith and seconded by Minneci to approve the Monthly Payables dated September 18, 2023, as presented. Roll Call: Ayes: William Seith, Barbara Minneci, Elyse Hoffenberg, Jeffrey Clemons, Sophia Mallis, Al Dorobiala, Steve Palmer, and Lou Gale. Nays: None. Motion carried.

EXECUTIVE CLOSED SESSION

A **MOTION** was made by Hoffenberg and seconded by Seith to move into Closed Session to discuss personnel matters. Present: Elyse Hoffenberg, Jeffrey Clemons, Sophia Mallis, William Seith, Al Dorobiala, Steve Palmer, Lou Gale, and Barbara Minneci. Also present was Brian Miller, attorney for Commission. All in favor. Ayes: Unanimous. Nays: None. Attorney Miller continued taking Minutes of the Closed Session.

A **MOTION** was made by Hoffenberg, seconded by Mallis to end the Executive Closed Session and move into Regular Session. All in favor. Ayes: Unanimous. Nays: None.

COMMENTS FROM THE PUBLIC:

NONE

ADJOURNMENT:

A **MOTION** to adjourn the meeting was made by Seith and seconded by Mallis at 6:37 p.m. All in favor. Ayes: Unanimous. Nays: None. Meeting was adjourned.

Elyse Hoffenberg
Commission President

Hon. Russell W. Hartigan
Secretary