

**LYONS TOWNSHIP MENTAL HEALTH COMMISSION
EXECUTIVE COMMITTEE MEETING MINUTES
August 21, 2023**

The Executive Committee Meeting was held on Monday, August 21, 2023, at the Mental Health Commission Board Room. Meeting was called to order by President Hoffenberg at 6:04 P.M.

President Hoffenberg asked for the Roll Call.

Roll Call: Committee Members present: Elyse Hoffenberg, Jeffrey Clemons, Sophia Mallis, and Hon. Russell W. Hartigan.

 Committee Members absent: None.

Staff Present: Jazmin Lopez, Administrative Assistant.

Staff via Telephone: Ronald Melka, Executive Director.

AMENDMENTS/APPROVAL OF AGENDA:

The Agenda was reviewed.

 A **MOTION** was made by Clemons, seconded by Hartigan, to approve the Agenda as distributed. Ayes: Unanimous. Nays: None. Hearing no Nays, the Agenda was approved.

REVIEW/APPROVAL OF MINUTES:

The Minutes of the Board Meeting held on August 15, 2022 were reviewed.

 A **MOTION** was made by Mallis and seconded by Clemons to approve the Minutes of August 15, 2022. Ayes: Unanimous. Nays: None. Hearing no Nays, the Minutes were approved.

OLD BUSINESS: NONE

NEW BUSINESS:

MEALS ON WHEELS OF NORTHEASTERN ILLINOIS DONATION

President Hoffenberg presented a donation request received by the Township of Lyons for \$10,000.00 from Meals on Wheels of Northeastern Illinois. Supervisor Getty requested that the Mental Health Commission pay half and the Township of Lyons pays the other half.

EXECUTIVE DIRECTOR’S CONTRACT

President Hoffenberg requested that there is an executive closed session at the next Regular Board Meeting of September 18, 2023 to discuss the executive director’s contract.

TREASURER’S REPORT:

Treasurer Sophia Mallis presented the Treasurer Report for August 21, 2023 as follows:

| | |
|--|----------------|
| Beginning Balance as of June 30, 2023: | \$2,719,083.07 |
| Receipts during July, 2023: | \$ 111,524.20 |
| Disbursements during July, 2022: | \$ 349,175.51 |
| Ending Balance as of July 31, 2023: | \$2,481,431.76 |

A **MOTION** was made by Hartigan and seconded by Clemons to approve the Treasurer's Report dated August 21, 2023. Roll Call: Russell Hartigan, Jeffrey Clemons, Elyse Hoffenberg, and Sophia Mallis. Ayes: Unanimous. Nays: None. Hearing no Nays, the Treasurer's Report was approved.

REVIEW AND APPROVAL OF MONTHLY PAYABLES:

Treasurer Sophia Mallis presented the Revised list of Thirty-One (31) Payables dated July 17, 2023 in the amount of \$351,312.56 and a list of Twenty-Three (23) Payables dated August 21, 2023 in the amount of \$350,055.96.

A **MOTION** was made by Clemons and seconded by Mallis to approve the Monthly Payables dated July 17, 2023 in the amount of \$351,312.56 and the Monthly Payables dated August 21, 2023 in the amount of \$350,055.96. Roll Call: Sophia Mallis, Jeffrey Clemons, Elyse Hoffenberg, and Russell Hartigan. Ayes: Unanimous, Nays: None. Motion Carried.

COMMENTS FROM THE PUBLIC: NONE

ADJOURNMENT:

A **MOTION** was made by Mallis and seconded by Hoffenberg to adjourn the Executive Committee Meeting at 6:09 p.m.

Elyse Hoffenberg, President

Hon. Russell W. Hartigan, Secretary